

COURSE OF STUDY Business and Management Strategies

ACADEMIC YEAR 2024/2025

ACADEMIC SUBJECT Public Procurement

General information	
Year of the course	2023/2024
Academic calendar (starting and ending date)	1 sem. 16 sept 2024 – 20 dec 2025
Credits (CFU/ETCS):	6
SSD	IUS 10
Language	Italian
Mode of attendance	For the teaching method applied to the subject, attendance is essential

Professor/ Lecturer	
Name and Surname	Maria Teresa, Paola Caputi Iambrenghi
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Telephone	
Department and address	Dipartimento ionico- Via Ancona angolo Via Lago Maggiore
Virtual room	pw5mwi1
Office Hours (and modalities: e.g., by appointment, on line, etc.)	Mon- thurs. 13.30 – 15.30

Work schedule			
Hours			
Total	Lectures	Hands-on (laboratory, workshops, working groups, seminars, field trips)	Out-of-class study hours/ Self-study hours
Es. 150	48		102
CFU/ETCS			
Es. 6	6		

Learning Objectives	<i>The teaching is aimed at training students to be able at the end of the course to work with Public Procurement and, in particular, with E-Procurement. At the end of the course, students will be able to work in the procurement sector both from the contracting station side (administrative offices, RUP, Tender Commission), and from the economic operator side (presentation of administrative and technical documentation, as well as the economic offer, relief instructors, questions, clarifications, etc.).</i>
Course prerequisites	<i>It is necessary to have taken and passed the administrative law, commercial law, labor law exams</i>

Teaching strategies	Lectures, seminars and focuses, exercises (the latter, having a duration of over 170 hours, exhaust and incorporate the individual study of each student, which takes place under the strict control and tutoring of the teacher
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Expected learning outcomes in terms of	
Knowledge and understanding on:	<ul style="list-style-type: none"> ○ The teaching of Public Procurement aims to provide students with skills that can be spent in the world of work: the student, at the end of the course, will be able to draw up an application to participate in the tender, complete with all the elements required by the general law and the <i>lex specialis</i> (tender specifications), to evaluate the applications received by carrying out the task of the race commissioner, to verify the regularity of the tender procedure in the role of RUP, as well as to draw up a notice and a tender specification , complete with the technical specifications and any technical specifications. Finally, the student will be able to proceed with the celebration of the competition as: President and member of the Competition Commission; President and member of the Technical Commission; RUP; Notary Officer and Minutes Secretary.
Applying knowledge and understanding on:	<ul style="list-style-type: none"> ○ o The teaching of Public Procurement aims to provide students with skills that can be spent in the world of work: the student, at the end of the course, will be able to draw up an application to participate in the tender, complete with all the elements required by the general law and the <i>lex specialis</i> (tender specifications), to evaluate the applications received by carrying out the task of the race commissioner, to verify the regularity of the tender procedure in the role of RUP, as well as to draw up a notice and a tender specification , complete with the technical specifications and any technical specifications. Finally, the student will be able to proceed with the celebration of the competition as: President and member of the Competition Commission; President and member of the Technical Commission; RUP; Notary Officer and Minutes Secretary.
Soft skills	<ul style="list-style-type: none"> ○ o <i>The teaching of Public Procurement aims to provide students with skills that can be spent in the world of work: the student, at the end of the course, will be able to draw up an application to participate in the tender, complete with all the elements required by the general law and the <i>lex specialis</i> (tender specifications), to evaluate the applications received by carrying out the task of the race commissioner, to verify the regularity of the tender procedure in the role of RUP, as well as to draw up a notice and a tender specification , complete with the technical specifications and any technical specifications. Finally, the student will be able to proceed with the celebration of the competition as: President and member of the Competition Commission; President and member of the Technical Commission; RUP; Notary Officer and Minutes Secretary.</i>
Syllabus	
Content knowledge	
Texts and readings	<i>Exercises are carried out (as explained above) both in the classroom and in individual study hours, using the Microsoft Teams platform. The final average of the individual evaluations of each exercise will be indicative of the final evaluation achieved by each working group.</i>
Notes, additional materials	
Repository	<i>The reported assessments converge in the collegial decision of the final grade attributed to the exam taken by the student, expressed out of thirty.</i>
Assessment	

Assessment methods	<i>Exercises are carried out (as explained above) both in the classroom and in individual study hours, using the Microsoft Teams platform. The final average of the individual evaluations of each exercise will be indicative of the final evaluation achieved by each working group.</i>
Assessment criteria	<ul style="list-style-type: none"> • • <i>Knowledge and understanding:</i> • <i>The knowledge and understanding of the subject is evaluated by prof. Caputi Iambrenghi, assisted by the examination commission, verifying the work carried out by the group and by each student, who is assigned, each time, a different role within the competition commission. Furthermore, where there are criticalities in the preparation / drafting of the tender documentation, in the evaluation of the same and in the correct execution of the entire tender procedure, it will be from time to time the student who assumes the role of RUP to respond to the criticalities found and to provide, by directing the work of the group, to the correction of any critical issues / errors found.</i> • <i>Applied knowledge and understanding:</i> • <i>Applied knowledge and understanding are the main objective of PP's teaching; it is assessed by the holder of the discipline, assisted by the examination commission, verifying the work done by the group and by each student, who is assigned, each time, a different role within the competition commission. Furthermore, where there are criticalities in the preparation / drafting of the tender documentation, in the evaluation of the same and in the correct execution of the entire tender procedure, it will be from time to time the student who assumes the role of RUP to respond to the criticalities found and to provide, by directing the work of the group, to the correction of any critical issues / errors found.</i> • <i>Autonomy of judgment:</i> • <i>The student's autonomy of judgment will be assessed by the examination commission, verifying, through an oral interview that the student has understood and is able to evaluate and apply the most current decision-making dynamics of the public administration, the techniques for evaluating the legitimacy of his work and the necessary tools aimed at solving specific problems.</i> • <i>Communication skills:</i> • <i>The acquisition of the necessary communication skills by the student will be evaluated by the examination commission, verifying, through an oral interview that the student has acquired the legal vocabulary necessary to face and cover managerial positions, as well as to provide advice on concrete issues, through analysis of the regulatory framework.</i> <ul style="list-style-type: none"> ○ <i>Ability to learn: the same method is used to assess the student's ability to continue learning in the subject from work experience and post-graduate training</i>
Final exam and grading criteria	<i>The reported assessments converge in the collegial decision of the final grade attributed to the exam taken by the student, expressed out of thirty</i>
Further information	